

**GENERAL**

The US Army Corps of Engineers (USACE), Shoring Operations Guide, 2<sup>nd</sup> Edition (SOG2) and Structures Spec Field Operations Guide, 6<sup>th</sup> Edition (FOG6) are configured in 4.25" W x 7.25" H format, with images on both sides of each sheet.

- SOG2 is intended to be bound at the top with Tape Binding
- FOG6 is intended to be bound at the top with removable Metal Fasteners (through holes) or Spiral Binding, but may also use a Tape Binding
- Odd Numbered Sheets (in the electronic file) are at the Fronts of each Page, and intended to be read from Top to Bottom
- Even Numbered Sheets are on the Backs of each Page, and the Even Numbered Images in the Electronic File have been rotated 180 degrees, so they will read continuous with the Odd Numbered Sheets when the Page is Lifted up and the Back is viewed
- All ODD Page Images (Fronts of SOG/FOG pages) have Black Index Marks at their Right-Hand Edges, therefore, precise cutting is required

**PRINTING and CUTTING INSTRUCTIONS**

- There are two electronic files for the SOG2 and one electronic file for FOG6.
- There is a separate electronic file for each, for the Covers. The images on the backs of the covers have been rotated 180 degrees, so they will read correctly.
- The covers for FOG6 are identical to FOG5.
- The covers for the SOG2 have a date, so are different from SOG

**SOG2 Single Page** (SOG1-2-w cover)

2. This file will print One Image per page on 8.5" x 11" paper, in PORTRAIT MODE, unless altered, as a 4.25" x 7.25" Page Size at the top of the sheet.
3. The EVEN page Images have been rotated 180 degrees but should end up at top of sheet
4. FIRST, make a Horizontal cut or cuts to establish the 7.25" height of the SOG1
5. THEN make a Vertical Cut exactly through the Right Edge of the Black Index Marks
6. FINALLY make a Second Vertical Cut, 4.25" to the Left of the First Cut

**SOG2-DbI Page** (SOG2 2perPg-no cover & SOG2 2perpg covers)

1. This file will print Two Images per page on 11" x 8.5" paper, in LANDSCAPE MODE, with final 4.25" x 7.25" Pages
2. The First page has a border around each 4.25 x 7.25 sheet
3. Make the Top Cut first if a Tape Binding is to be used
4. Then make the remaining cuts as you wish, but cutting the Bottom next will establish the 7.25 height of the SOG, and the remaining 4 cuts of the sides can then be made.
5. Take care in cutting the right side of each SOG so the Black Index Marks will be left at the edge

**FOG6-Single Page** (FOG6-no cover & FOG6-covers)

1. This file will print One Image per page on 8.5" x 11" paper, in PORTRAIT MODE, unless altered, as a 4.25" x 7.25" Page Size at the top of the sheet.
2. The EVEN page Images have been rotated 180 degrees but should end up at top of sheet
3. FIRST, make a Horizontal cut or cuts to establish the 7.25" height of the FOG5
4. THEN make a Vertical Cut exactly through the Right Edge of the Black Index Marks
5. FINALLY make a Second Vertical Cut, 4.25" to the Left of the First Cut